



Draft - Minutes – 2017 Annual General Meeting

Saturday, September 2, 2017, 9: 00 am

Haliburton Forest & Wildlife Reserve

(To be approved by the Membership at the Spring Meeting May 19, 2018)

1. **Call to Order** – Tayce Wakefield  
KLCOA's By-laws set quorum for the Annual General Meeting as a minimum of more than half of the Board Members eligible to vote. All Board Members were in attendance: Tayce Wakefield, Jim Prince, Janis Parker, David Austin, Graham Beach, Cam Douglas Tina Fagg, Sheelagh Lawrance, Tony Lepine, Joan Middleton, John Middleton, Terry O'Connor, John Smith, Deb Wratschko and Cathy Whittaker.
2. **Motion to Approve Agenda for the Meeting**  
M: Linda Sparling  
S: Duncan Kent  
All in Favour
3. **Motion to Approve Minutes of 2017 Spring Meeting** (May 20, 2017) as posted on the website.  
M: Margaret Cox  
S: Larry Harris  
All in Favour

President Wakefield introduced the Board of Directors

4. **Safety and Security Presentation – OPP PC Tim Negus, Haliburton Detachment**

John Middleton introduced Officer Tim Negus and Auxiliary Officer Mark Jones. Officer Negus began his presentation advising that cottagers should keep an eye out on each other's properties and report any suspicious activity, either on-line or through Crimestoppers. Auxiliary Officer Jones described the Safeguard Ontario program, in which officers will come to homes/cottages following a break-in, to advise how to safeguard the property for the future. He noted that security cameras were a good idea. He further advised that it was beneficial to make it look like you are at your cottage by clearing the driveway, and cutting grass. In response to a question about which items were most often stolen, he responded that it was alcohol, cash, power tools, and chain saws.

Officer Negus advised that there had been a recent motorcycle accident on the lake and requested that if members had any information to call him.

In response to a question about security systems, Officer Negus recommended that a system be installed that was not part of your phone system, or have one linked into a neighbour's wifi as phone lines are often cut. In the case of a break-in, he recommended that property owners do not clean up the mess before the police arrive to investigate. In response to a question about security gates, he recommended against them as it confirms that you are not at the property.



Officer Negus concluded his presentation and discussed speeding. He advised that Haliburton has the highest number of deer strikes in the province (over 1000/yr)

John Middleton thanked the officers and advised members to go to the KLCOA website and look under "Community" for information on the Neighbours Network.

4. **Local Business update**

Doug Mahood advised members that the rumour that the Marina has been sold is untrue. He noted that the fall hours would be 9AM-6PM, and closed on Tuesdays.

5. **President's Remarks and Review of Key Initiatives**

*See slides on KLCOA.org site for details. (Go to Records –September 3, 2016 AGM Charts)*

Prior to her presentation, President Wakefield remembered Gary Benson, who passed away earlier in the summer. Mr. Benson was a long-time Board Member and cottager on the lake.

President Wakefield provided an extensive summary of the many programs and events undertaken by KLCOA this year.

6. **Update on Key Initiatives.**

- **Roads and Neighbourhood Networks – John Middleton**

*See slides on KLCOA.org site for details. (Go to Records –September 2, 2017 AGM Charts)*

Following John's presentation, members asked about plowing and sanding on Watts Road. John indicated that meetings had been held and members should expect the same level of plowing and sanding on Watts as on other Kennisis Lake Roads. With regard to Paddy's Bay Bridge, he advised that most of the work is done and re-surfacing with gravel will follow.

In summary, John advised that Dysart has spent over \$1.3 M on Kennisis Lake Roads. President Wakefield thanked John and noted that he spends many hours working on the issue on behalf of Kennisis Lake residents.

- **Lake Stewardship – Jim Prince**

*See slides on KLCOA.org site for details. (Go to Records –September 2, 2017 AGM Charts)*

Jim reviewed the slides and noted that the Love Your Lake program is the largest shoreline assessment program in North America. He concluded the presentation by announcing a Shoreline workshop at Abbey Gardens on September 16<sup>th</sup> and encouraged members to attend.



- **Water Quality Testing – Cam Douglas**

*See slides on KLCOA.org site for details. (Go to Records –September 3, 2016 AGM Charts)*

Cam introduced the testing volunteers and went through the details of the new testing. He advised that there were some issues with the data interpretation from the recent tests and that a second date had been set aside for a fall sample. Members would be advised of the results in an eblast.

- **Septic Re-inspection – John Smith**

*See slides on KLCOA.org site for details. (Go to Records –September 2, 2017 AGM Charts)*

John reviewed his slides and concluded by stating that a failing septic system can have a catastrophic effect on our lakes. A member questioned the validity of the testing on various plies of toilet paper and another member questioned the fullness of the “lids-off” septic inspections as it does not include the lines from the tank to the bed. John advised that the focus of the inspection was on the tank, the inlet and outlet, but that sometimes inspecting these can indicate issues in the piping upstream or on the way to the bed. After some discussion, President Wakefield concluded the dialog noting that KLCOA was advocating for a process that would reduce risk.

6. **Proposed Changes to Letters Patent and By-Laws**

*See slides on KLCOA.org site for details. (Go to Records –September 2, 2017 AGM Charts)*

President Wakefield provided the background information on the proposed changes to the Letters Patent and the By-Laws. She advised that the Board is recommending the changes to make the by-laws more complete and eliminate duplication/conflict/confusion, make them more in keeping with what we do as an Association today and how we operate, enable the usage of modern technologies such as Board meetings by conference call and Board votes by email, and finally to ensure good governance of the Association.

First, President Wakefield called for a motion:

**Motion:** To accept the proposed changes, to the Letters Patent and By-Laws.

M: Duncan Kent

S: Doug Lenart

The floor was opened up to questions. One member inquired how the Association would deal with Honorary Members, with that category of membership being eliminated. President Wakefield responded that while the Board was recommending eliminating two classes of members as that would create significant administrative complexities, a “Hall of



Fame” on the Association website would ensure that exemplary contributions by members and stakeholders would be remembered. Discussion ensued about the proposed change in the timing of the AGM from September to May and specifically whether or not there would be adequate turnover contingency plans in place for Board Members organizing summer events. It was noted that some of the events are run by key volunteers and not Board Members. A member asked for clarification on Item 2.03b, stating that a Director could not be bankrupt. It was confirmed that this is part of the legislation, not a KLCOA requirement. In addition, a minor typo was corrected.

An informal show of hands was called to see if members preferred that the AGM 1) to change to May, 2) to be September or May, or 3) for the time and place to be determined by the Board of Directors. The majority of hands preferred the 3<sup>rd</sup> option.

An amended motion was brought forward.

**Motion:** That the time and location of the AGM be determined by the Board of Directors.

M. Jim Prince  
S. Arlene Burch

3 opposed

Next, President Wakefield called for a motion to approve the amended Letters Patent and By-Laws.

**Motion:** *RESOLVED that the Corporation apply for Supplementary Letters Patent to delete the following original objects from the original Letters Patent which read:*

(a) TO advance the social interests of the summer and permanent residents of Kennisis Lake and vicinity in the Provisional County of Haliburton and Province of Ontario;  
(b) TO promote the interests of persons owning property at the said Kennisis Lake and vicinity, and to advance any plans for the advantage of the said Lake and vicinity; and  
(c) TO promote aquatic and other social and physical activities among the summer and permanent residents of the said Kennisis Lake and vicinity;  
PROVIDED, however, that the Corporation shall not maintain a clubhouse or similar premises other than at the Community Hall, South Kennisis Drive, Kennisis Lake, in the Township of Havelock, in the said Provisional County of Haliburton;

*and replace it with the following:*

To promote a strong sustainable community of property owners on the Kennisis Lakes through leadership, education and communication for the benefit of our Members and to protect the natural environment for future generations by:

- a) promoting, educating and communicating the general interests of our Members both internally and externally;
- b) encouraging the social engagement of our Members by organizing a variety of lake-community-focused events;



- c) fostering, promoting and teaching environmental stewardship among all cottage owners;
- d) promoting physical and recreational activities among our Members;
- e) advancing programs, policies and plans that benefit our Members and community;
- f) monitoring development activities in the area to ensure consistency with the purposes of the Association;
- g) engaging with government and others on issues impacting the community; and
- h) undertaking other complementary activities not inconsistent with the above purposes.

*And to add the following:*

*The number of Directors will be a minimum of 9 and a maximum of 16.*

Motion: To accept the proposed changes to letters patent and by-laws as amended, with date, time and location of the AGM to be set to be determined by Board of Directors.

M. Terry O'Connor

S. Jim Prince

42 in favour (54 ballots handed out, 3 left the meeting early – 82% in favour)

2 opposed

## 7. Election of Board of Directors.

Directors retiring from the Board were recognized for their contributions: Tony Lepine, Tayce Wakefield, Cam Douglas, Cathy Whittaker and David Austin.

Janis Parker of the Nominating Committee read out the names of the following directors who wished to stand for re-election: Graham Beach, Brian Evans Tina Fagg, Sheelagh Lawrance, John Middleton, John Middleton, Terry O'Connor Jim Prince John Smith and Deb Wratschko. In addition, the following have indicated their willingness to stand for election: Gino Ariano, Arlene Burch, Grant DeMarsh, Scott Durie and Duncan Kent.

Motion: That the following individuals be nominated to the KLCOA Board of Directors

M: Janis Parker

S: Doug Lenart

Motion: In addition, Janis Parker be nominated to the KLCOA Board of Directors.

M: Tony Lepine

S: Tayce Wakefield

A member asked if it was acceptable to have two people at the same address on the Board. President Wakefield noted that we currently have two members at the same address on the Board, but there is only one vote per membership. It was pointed out that Section 2.02a covers the situation. Another member commented that strong volunteers



were needed for Board positions, and if two people from the same cottage wanted to volunteer, it was a positive thing.

President Wakefield asked for nominations from the floor:

Motion: That Doug Lenart be nominated to the Board of Directors of KLCOA.

M: Gord Burley  
S. Shirley Weeks

Motion: The Jacquie Geall be nominated to the Board of Directors of KLCOA

M: Donna Hacker

As Jaquie Geall was not present to accept the nomination, this motion was removed.

Nominees were asked to provide very brief statements about their backgrounds and interests in contributing to the KLCOA Board, prior to the vote:

Gino Ariano has been on lake for 15 years. He noted that he has seen a lot of changes and development pressure and it is important to educate people. He has been involved in the buoy marker program.

Graham Beach has been on the KLCOA Board for 10 years on board, and has been involved with a number of programs including tree planting, and snowmobile trails. He would like to see younger people and kids more involved in the Association.

Arlene Burch has been a cottager since the early 70s, and is now lives on the lake. She believes that water quality is a huge issue.

Grant DeMarsh has been on the lake since 1990. He is a Chartered Accountant, and has been involved in the buoy marker program.

Scott Durie has been on the lake for 57 years, and has seen many changes during that time. He is a director of the Haliburton Highlands Land Trust.

Brian Evans has been on the Board for the past two years. He has the Fisheries portfolio and is on the CHA Fisheries Committee.

Tina Fagg has been on the lake since 1980. She joined the KLCOA Board in 2010 and took over the production of the Newsletter. She sees it as a hub of information, and looks forward to continuing to produce it. She has raised over \$7000 in advertising fees for the Association through the Newsletter.

Duncan Kent, has been a cottager on the lake since 1990. He is an engineer and has been on a number of not-for-profit Boards. He believes that it is important to support the environmental and stewardship initiatives of the Association.



Sheelagh Lawrence has been on the lake for 26 years, and has been a KLCOA Board member for two years as Secretary and co-organizer of the Ladies of the Lake Luncheon. She has over 35 years' experience on Not-for-Profit boards including environmental, social service and arts organizations.

Doug Lenart has been a cottager on the south shore for over 50 years. He organized the regatta for 4 years, and has been involved in water quality testing.

Joan Middleton is a full time resident. She has been on the Board for the past two years, involved with membership and the regatta. She wants to continue with membership, with the objective of further growing membership numbers.

John Middleton has been on the lake since 1970 and lived here permanently since 1993. He has served on the Haliburton Health Sciences board and the Fleming College board. He has been on the Board for the past two years, focusing on roads, security and Neighbourhood Networks.

Terry O'Connor first visited the lake on a canoe trip in 1954 and has been on the Board for the past 4 years. He has been involved with stewardship, liaison with the marina, Buoy Committee, and well as shoreline protection & septic issues.

Janis Parker has been on the lake for many years and is actively involved in many committees in the Haliburton area and many connections in the community. She currently serves as Vice President of the KLCOA Board, and supports many of the KLCOA activities.

Jim Prince has been on lake for 15 years and is currently Vice President and Stewardship Chair and has served four terms in a variety of leadership and working roles. He would like to encourage more volunteers to get involved to carry some of the initiatives and intended to continue with lead on the sailing program.

John Smith said that he has been on the lake since 2002 and since he recently retired, he now has more time to contribute to building on what had been done by past Boards. He has been involved with the septic program, website management and the roadside clean-ups.

Deb Wratschko has been on the board for 8 years as membership director and running the swimming program. She believes that KLCOA is important and keeps people engaged through communication and education.

President Wakefield asked for members to add Doug Lenart's name to the ballot sheets. A member asked for clarification on the ballot instructions and she confirmed that members were to vote for 16 directors. If 17 were voted for, the ballot would be considered spoiled. She noted that the election results would likely be communicated after the meeting by eblast. ( See Addendum "A"



8. **FOCA Update – Tony Lepine**

*See slides on KLCOA.org site for details. (Go to Records –September 2, 2017 AGM Charts)*

Tony has recently joined the Board of the Federation of Ontario Cottagers' Associations (FOCA) and provided a presentation on the organization and the issues that it was tracking. He advised members to sign up on FOCA's Elert on the website for periodic updates on issues. In response to a question from a member, Tony advised that KLCOA's membership to FOCA was based on a flat fee as well as an additional cost associated with our membership numbers.

8. **Members' Q & A**

A member asked whether it was possible to have the eblasts sent to more than one person per membership. Tony Lepine responded that KLCOA's service provider now allows up to 1500 email addresses, so it could be done. President Wakefield added that the Board has discussed ways of communicating differently with members, including Instragram and Twitter and that it will continue to find ways to communicate most effectively with the volunteer resources available.

9. **Motion to Adjourn**

M: Linda Sparling

S: Cathy Whittaker

Jim Prince concluded the meeting by thanking Tayce Wakefield for her leadership as President of the Association.

ADDEMDUM "A"

Following the meeting, the votes were tabulated and the following people were elected as Directors:

Gino Ariano, Graham Beach, Arlene Burch, Grant DeMarsh, Scott Durie Brian Evans, Tina Fagg, Duncan Kent. Sheelagh Lawrance, Joan Middleton, John Middleton, Janis Parker, Jim Prince, Terry O'Connor, John Smith, and Deb Wratschko.

*Minutes Approved by resolution of the KLCOA Board on Sunday, Sept 9, 2017*

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Signed by: Sheelagh Lawrance, Secretary, KLCOA Board of Directors