

**Application for Docks or Single-Storey Boathouse Authorization(s)
under the *Public Lands Act***

Instructions

Use this form if you intend to construct or place any of the following seasonal or permanent structures that occupy (i.e. on or above) more than 15m² of shore lands (as measured by the perimeter of the total structure):

- Docks (includes floating docks, cantilever docks, pile docks, crib docks or decks)
- Single-storey boathouses

“Shore lands” are lands that are covered or seasonally inundated by water where the proposed work has the potential to affect adjacent public lands.

Collection of Personal Information

Personal information on this form is collected under authority of the *Public Lands Act* and will be used for the administration of that Act. Questions about this information should be directed to the District Manager of your local MNRF Office, whose address and telephone number appears in the Ontario Government Telephone Directory or at this web address: <https://www.ontario.ca/page/ministry-natural-resources-and-forestry-regional-and-District-offices>.

Name of Applicant (<i>Property owner</i>)	
Last Name	First Name
Address of Applicant	
Unit/Suite/Apt.	Street
Rural Route	P.O. Box
City, Town or Village	Province/State
Postal Code/ZIP Code	Country
Telephone Number and Extension	Fax Number
Email Address	

Site Location		
Lot	Conc.	Township
County, District or Regional Municipality		
Latitude and longitude or UTM coordinates		
Name of waterbody		
Other location description		

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Please note additional information (e.g. photographs) may be requested if needed to assess project.

I/We hereby appoint _____ as our agent for the purpose of future correspondence with the Ministry of Natural Resources and Forestry for this dock or single storey boathouse application and authorization.

Any correspondence should be forwarded to:
(Unless specified otherwise, all correspondence will be forwarded to the landowner)

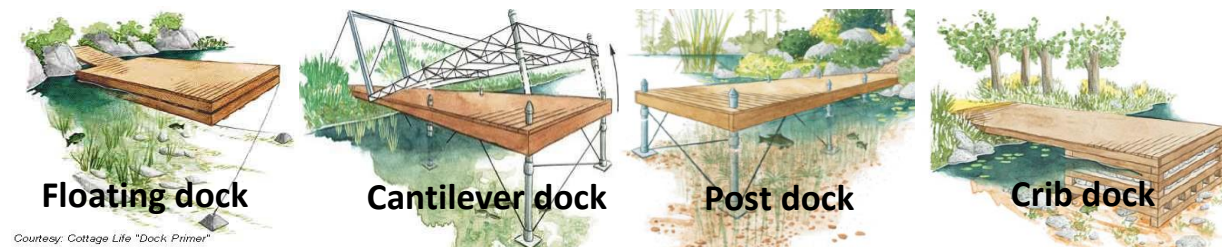
Name: _____

Email: _____

Phone: _____

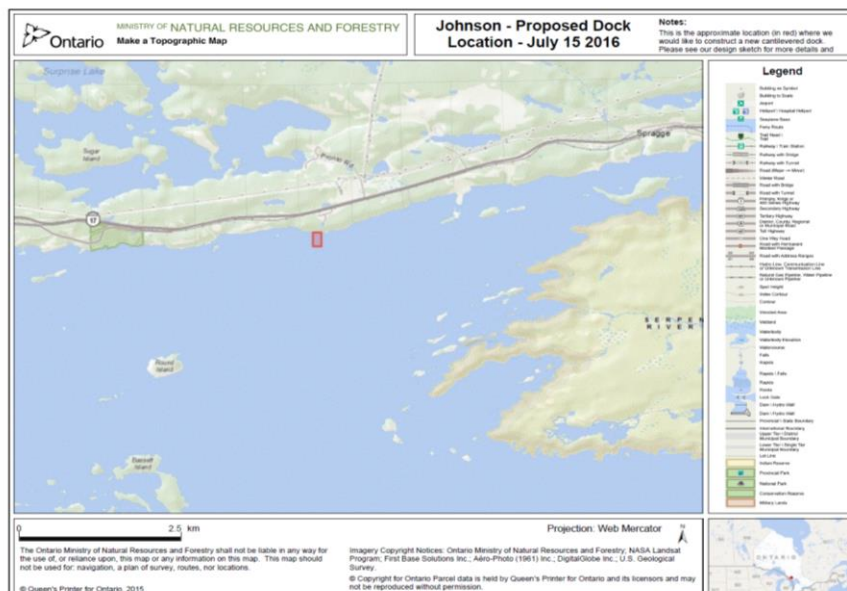
Structure Type - see examples below

- Floating Dock
- Post/Pile Dock
- Other (please describe) _____
- Single storey boathouse
- Crib Dock
- Cantilever Dock



Reference Map - (your application cannot be processed without including this information)

Please attach a reference map to this application with large extent view of your property and the surrounding area. Standard reference map templates can be accessed using our "make a topographic map" tool online. <http://www.ontario.ca/page/topographic-maps> - see map example below



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Structure location and size (*relative to your property*) – (*your application cannot be processed without including this information*)

Please attach a design sketch which includes your property lines, shore land area that is seasonally inundated by water as well as the proposed structures dimensions - example below.

Please include a copy of your upland property survey (if available).

Total size of structure in square metres (m²) _____

Example sketch

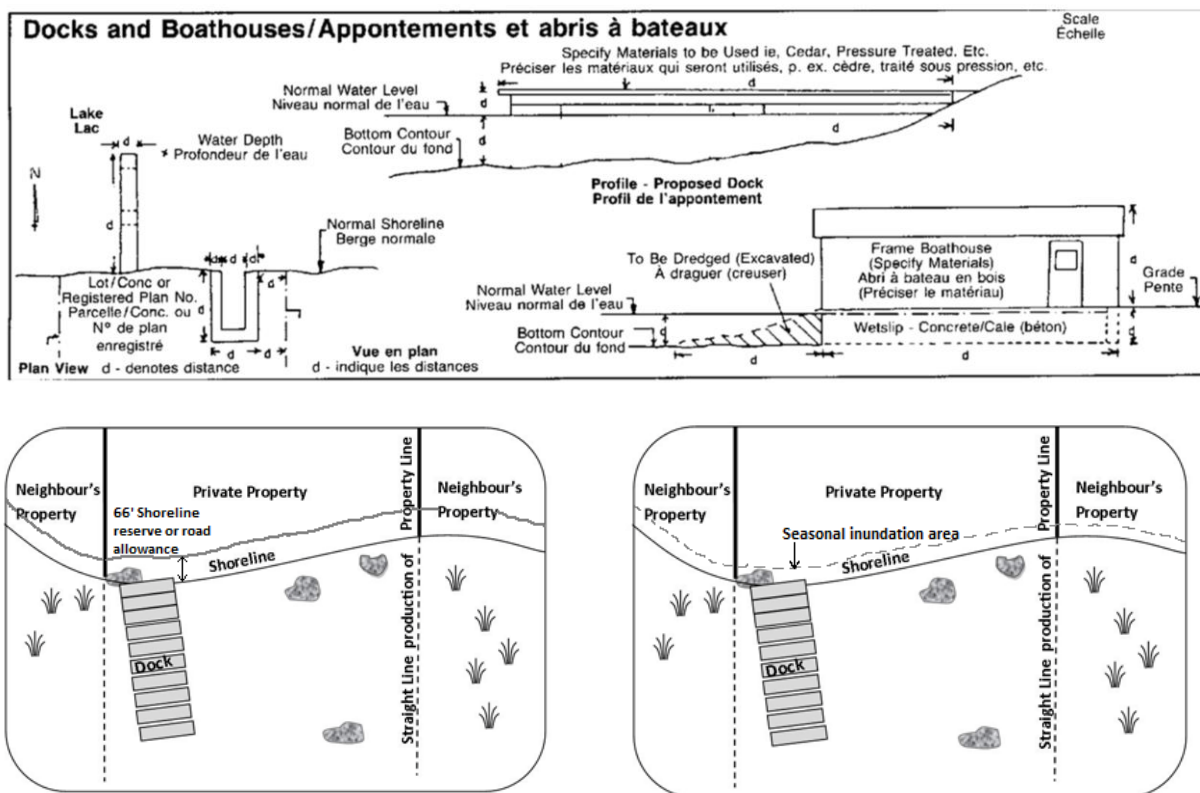
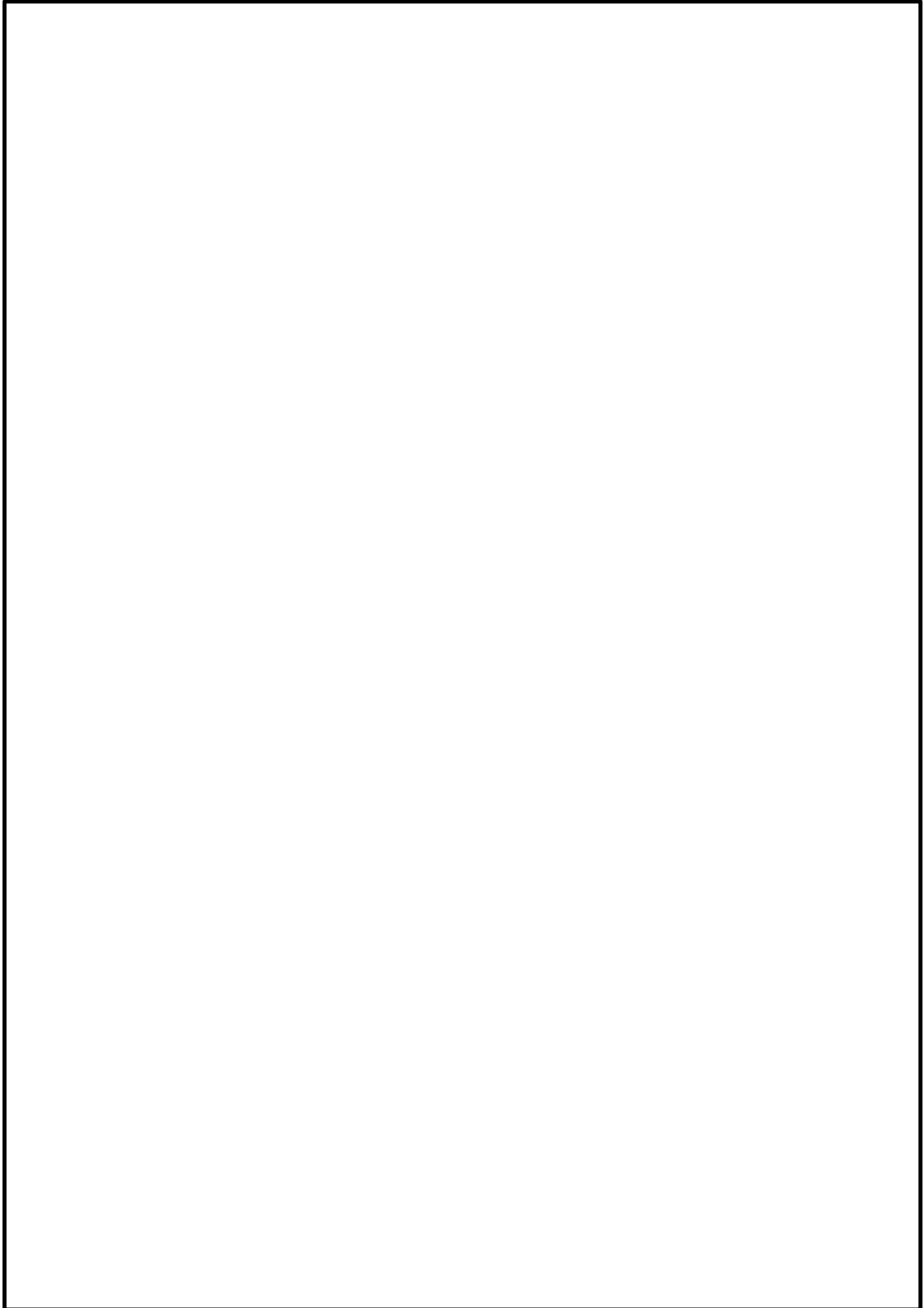


Figure 1: Example of where a property abuts a Crown shoreline reserve or road allowance.

Figure 2: Example of where a property is owned to the water's edge but subject to seasonal inundation (shore lands).

Attach design sketch or draw in the box below (please include dimensions)



Specify time period in which in-water work will occur

Ideally, in-water work should not take place during fish spawning season or during the time of other critical fish life stages as set out in the In-water Work Timing Window Guidelines, available at: <https://www.ontario.ca/document/water-work-timing-window-guidelines>

From: _____ To: _____

OR, no in-water work will occur (check if applicable)

Attestations (please check all that apply)

- I own eligible lands (for the purposes of this application, “eligible lands” – is a parcel of land that shares a boundary with the subject waterbody or lands abutting a shoreline road allowance or Crown shoreline reserve that shares a boundary with the subject waterbody). See Fig. 1 and 2 above
- I will place the proposed structure directly in front of the “eligible lands”.
- I have notified immediate neighbouring property owners about the proposed structure. No comments were received or comments received are as follows:

- The proposed structure will be located and related construction will occur at least three metres away from the straight line production (i.e. property line extension) of the boundaries with neighbouring properties. (see Fig. 1 and 2 above)
- The proposed structure will be used for personal recreation, non-revenue producing purposes and will not include living accommodations.
- I have received consent from the appropriate municipality to place or construct this structure on or in front of their municipal road allowance. (where applicable)

The construction or placement of the proposed structure complies with the following:
[Please check only one from options a) or b) below]

- a) Municipal Official Plan and zoning by-laws
- b) The structure will be placed outside of organized municipal boundaries.
- a) All applicable requirements under the *Conservation Authorities Act (Ontario)*
- b) The structure will be placed outside of conservation authority boundaries.
- All applicable requirements under the *Navigation Protection Act (Canada)*
- All applicable requirements under the *Fisheries Act (Canada)*
- I certify that the information provided in this application is true, correct and complete**

I understand that any false statements or deliberate omissions in this application may result in the application being denied or, if discovered after the issuance of any authorization(s) under the *Public Lands Act* for the proposed structure, the cancellation of such authorization(s).

I am of the age of majority and have read and fully understand the Terms and Conditions set out in page six (6) of this application form. Should any authorization under the *Public Lands Act* be issued in respect of the proposed structure, I acknowledge and agree that I shall comply with said Terms and Conditions and any additional conditions as may be specified in the authorization.

Applicant’s Signature _____ Date _____

Note:

The issuance of any authorization under the *Public Lands Act* in respect of the proposed structure does not relieve the applicant from complying with any other applicable requirements of law in respect of the proposed structure, including without limitation construction activities (e.g. *Endangered Species Act, Building Code Act*). The responsibility of determining any such requirements and of obtaining any other required authorizations lies solely with the applicant.

Terms and Conditions

1. The permittee may during the term of this Authorization construct or place the Authorized Structure on the subject shore lands in accordance with Schedule A and subject to the following conditions:
 - (i) without limiting the generality of condition 6 below the permittee shall obtain any permits or other authorizations required pursuant to the *Building Code Act* prior to proceeding with the construction or placement of the Authorized Structure;
 - (ii) the permittee shall properly install and maintain sediment controls around the subject shore lands if sediments (e.g., sand, silt) will be disturbed, and remove the sediment controls only when work is complete and sediments have settled;
 - (iii) the permittee shall dispose of any plants/material removed on dry land to prevent it from re-entering the water; and,
 - (iv) the permittee shall use, operate or store any wheeled or tracked machinery/equipment on dry land, or on a barge or vessel.
2. Upon construction or placement of the Authorized Structure in accordance with condition 1 above and any additional Work Permit conditions specified on page 1 of this Authorization, the permittee may thereafter occupy the Site with the Authorized Structure, provided that such occupation is solely for private, non-commercial purposes.
3. Nothing herein shall be construed as conveying any right, title or interest in the land or in any trees standing, growing or being on the Site, or in any minerals, sand, gravel or similar materials, in, on, or under the Site.
4. The permittee shall pay any municipal or other taxes that may be levied against the Site, in the manner prescribed by the taxing authority.
5. The permittee represents and warrants that all information, documents and attestations provided or made to the Ministry of Natural Resources and Forestry (MNRF) in its application for this Authorization are true, correct and accurate in all material respects.
6. The permittee shall comply with all applicable laws and shall be responsible, at its own expense, for obtaining any other authorizations required by law in respect of its activities and occupation authorized hereunder.
7. The permittee shall maintain the subject shore lands, including the Site, in a clean, sanitary and fire-safe condition in accordance with any applicable laws, and dispose of all garbage in an approved waste disposal site.
8. The permittee shall be solely responsible for access to the subject shore lands, including the Site, and quality of that access.
9. An MNRF Official may at all reasonable times enter and inspect the subject shore lands, including the Site, without prior notice for the purposes of determining compliance with this Authorization and the PLA.
10. The permittee shall keep a copy of this Authorization readily accessible at all times and make it available to a MNRF Official, if requested.
11. The permittee covenants to indemnify and forever save and keep harmless the Crown, its officer, servants and agents from and against any and all claims, demands, suits, actions, damages, loss, cost or expenses arising out of any injury to persons including death, or loss or damage to property of others which may be or be alleged to be caused by or suffered as a result of or in any manner associated with any activity authorized hereunder or the exercise of any right or privilege granted to the permittee by this Authorization.
12. This Authorization shall not be assigned or transferred, mortgaged or pledged.
13. The permittee acknowledges and confirms that no additional conditions to this Authorization, if inserted on the face hereof, shall alter, vary, qualify, or diminish the conditions set out on this page and to the extent of any conflict, the conditions on this page shall prevail.
14. This Authorization shall automatically terminate, and all rights of the permittee shall expire, on the stated termination date, or on the death or bankruptcy of the permittee, or on the winding up or dissolution of the permittee's affairs.
15. A MNRF Official may, upon at least sixty (60) days written notice and in accordance with any other applicable provisions of the PLA, revoke or cancel this Authorization if:
 - (i) the permittee fails to comply with any condition or provision of this Authorization;
 - (ii) the permittee's activities authorized by this Authorization do not conform to: (a) an official plan as defined in the *Planning Act*; (b) a Ministry Resource Management Plan; (c) the Ministry District Land Use Guidelines; or (d) a policy and procedure directive of MNRF;
 - (iii) the permittee did not proceed or is not proceeding with the construction or placement of the Authorized Structure in an expeditious manner; or
 - (iv) the permittee's activities authorized by this Authorization are likely to create a threat to public safety or a natural resource.
16. Upon expiry, cancellation, revocation or other termination of this Authorization:
 - (i) Unless an MNRF Official orders otherwise, all improvements, property or other assets remaining on the Site automatically become the property of the Crown and the Crown has no obligation whatsoever to pay compensation therefor;
 - (ii) The permittee will at the MNRF Official's request, remove the improvements, property or other assets from the Site, and leave the Site in a clean and safe condition, restored as much as possible to its original state except where the requirement to restore has been waived in writing by the MNRF Official; and,
 - (iii) Where the permittee fails to remove the improvements, property or other assets from the site and/or fails to restore the Site to a clean and safe condition, within a reasonable time, the permittee will pay to MNRF any costs incurred by MNRF in, disposing of or destroying the said improvements, property or other assets pursuant to subject 24(5) of the *Public Lands Act*, and/or restoring the Site to a clean and safe condition.